

Record of Proceedings

BALDWIN CITY RECREATION COMMISSION

BCRC—705 High St.—Baldwin City, KS
December 16th, 2020
7:00 p.m.

CALL TO ORDER BCRC MONTHLY BOARD MEETING

There was a quorum present and the meeting was called to order at 7:00. Present were:

- Ginny Honomichl
- Doug Kerr
- Bryon Wright
- Sean Hare, Commission President
- Matt McClure, Director

Absent:

- Melissa Stultz

EXECUTIVE SESSION

The board recessed into executive session to discuss non-elected personnel. Executive session began at 7:01 until 7:16. The board came out and reconvened and then went back into executive session from 7:19 to 7:24. No action was taken upon coming out of executive session.

APPROVAL OF AGENDA

Commission Member Hare made a motion to approve the agenda, Commission Member Honomichl made a second and the agenda passed 4-0.

PRESENTATIONS

None

PUBLIC COMMENTS

None

CONSENT AGENDA

1. Approval of Minutes from the November 18th BCRC Meeting

Commission Member Wright made a motion to pass the Consent Agenda, Commission Member Kerr made a 2nd, the Consent Agenda passed 4-0.

OLD BUSINESS

None

NEW BUSINESS

1. Approval of Financial Statements from November 2020

Commission Member Wright made a motion to pass the Financial Statements from November 2020, Commission Member Honomichl made a 2nd, the Consent Agenda passed 4-0.

2. 2021 Staff Wages

Director McClure shared year end budget projections as well as recommendations for staff increases for 2021. McClure shared information from various agencies around the state in regard

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to year end staff increases. After executive session, Board Member Honomichl made a motion to adopt 2021 wage increases, Commission Member Kerr made a second. The motion passed 4-0.

DISCUSSION ITEMS

1. Bauer Gym Letter Request

The board discussed talking points for a letter to be developed regarding quality of life in Baldwin City.

COMMISSION REPORTS

Staff Reports-

- BCRC Youth Basketball registration ended on December 4th. Current numbers:
 - 3rd/4th Girls- 12
 - 3rd/4th Boys- 14
 - 5th/6th Girls- 14
 - 5th/6th Boys- 24
- 64 total players with 8 teams. Practices are set to start on January 3rd and games will commence on January 16th. Baldwin will now allow 2 parent/guardians in to watch per game. Masks are required by all who participate or spectate.
- Biddy Basketball is slated to begin in February and run every Saturday in the month. The clinic and the 2nd grade league will be led by Pete Carr with assistance from the high school basketball teams. The clinics will take place in the high school gyms.
- The Drumstick Dash concluded on November 29th with 52 participants taking part. BCRC was able to provide 50 Baldwin City families with a Thanksgiving meal consisting of ham, mashed potatoes, gravy, stuffing, green beans and corn. BCRC was also able to write a check to the food pantry for \$336.70.
- Whitney Kesler will be presenting at the 2021 KRPA Conference with two others from across the state. The session will focus on low-cost programs for both participants and organizations. The education sessions will be held over zoom February 3rd and 4th next year.
- Banner sponsorships at the sports complex for the year ended at \$4,982.66.
- Youth Baseball and Softball sponsorships provided an additional \$2,200 in revenue in 2020.
- After School Program/Before School Care:
 - Consistent numbers have been dropping, but we are having about 10 students per day. Normally, we have children right at 6 am but lately it has been 6:45 a.m. before students arrive.
 - 25 participants are enrolled in the afterschool program currently.
 - Whenever possible the program is outside, even while outside, masks are required to be on.

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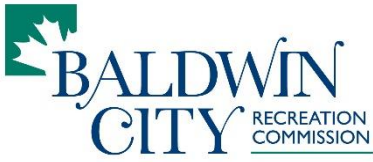
- Adopt A Family
 - Forms are making their way into the office.
 - The deadline is December 16th to turn in forms to participate.
 - Gifts from sponsors are slowly beginning to make their way back into the office.
- Preparation is underway for 2021 fitness classes and the Get Healthy Challenge coming in January.
- The Senior population is currently being communicated with through Christmas Cards and newsletters.
- Low Impact Exercise continues Wednesday mornings with a consistent attendance of 6 to 8 participants.
- Chair Yoga continues Tuesday mornings with a consistent attendance of 8 participants.
- Candy Cane Hunt- Yard Edition is currently being marketed. Staff will hide candy canes and leave a goody bag on the front porch for those that sign up.
- Holiday Meal for Seniors will be offered on December 17th with a goody bag included. Individuals will pick up their meal at the Wooden Spoke at set times. Jo's Diner donated \$100 towards this event.

Director Report-

- Continually keeping a gauge on current trends in the industry as it pertains to COVID-19 and the impact on the recreation industry. This is accomplished through meetings, phone conversations and online research.
- Part of a task force in Douglas County to coordinate gating criteria for parks and recreation agencies, similar to school district gating criteria.
- Work continues on the Bauer Gym Committee.
- A schedule for the 2021 youth sports tournament weekends has been established. From April through the end of June, BCRC has agreed to host 11 weekend events. These 11 dates are split between Midwest Sports Productions (MSP) and Grand Slam.
- Office renovations continue as sheet rock, trim work and painting are complete. Carpet replacement should be complete by the end of December.
- Work on the 2020 year-end report is underway.
- Development of the 2020 Annual Report.
- Continue to meet monthly as the Secretary of the Board for the Baldwin City Chamber of Commerce.

OTHER

- *Director McClure shared with the board work on the 2020 annual report. McClure will provide a copy for the board to respond to and edit. The report will be complete in time for the January 2021 meeting.*
- *Board Member Honomichl shared desire for the Commission to provide staff members 2 days of vacation around the holidays in lieu of a financial bonus. December 23rd and December 30th the BCRC office will be closed.*



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- *Director McClure will begin work developing Public Comment Guidelines for BCRC.*

EXECUTIVE SESSION

A portion of New Business Item number 2 was moved to Executive Session. The board entered Executive Session at 7:50 to 7:55 and again from 7:56 to 8:01.

ADJOURNMENT

Commission Member Kerr made a motion to adjourn the meeting, Commission Member Wright made a 2nd, meeting adjourned at 8:51 p.m. Motion passed 4-0.

Next meeting currently scheduled for Wednesday, January 20th, 2021 at 7:00 p.m. at the BCRC Office.